

## APPLICATION FORM

London School of Commerce is an Associate College of the University of Suffolk. This application form should be used to apply for courses that are validated by the University of Suffolk (the awarding body) and are delivered by London School of Commerce (the partner institution).

### SECTION 1: COURSE DETAILS

<b>Course</b>	BA (Hons) Business Studies with Foundation year (4 years)
<b>Start date</b>	

### SECTION 2: PERSONAL DETAILS

<b>Title</b>	Mr   Mrs   Miss   Ms	<b>Other (please state)</b>	
<b>Forename (s)</b>		<b>Surname</b>	
<b>Date of Birth</b>		<b>Email Address</b>	
<b>Tel. Number</b>		<b>Mobile Number</b>	
<b>Address</b>		<b>Country of Birth</b>	
		<b>Nationality</b>	
		<b>UK Entry Date (if not born in the UK)</b>	
<b>Agent Details (if applicable)</b>			

**Have you applied through UCAS in the current application cycle?**    **Yes**                      **No**

**If yes, please provide your 10 digit UCAS Personal ID Number:**

<b>How will you be paying your tuition fees?</b>	Student Finance England	Self-Funding	Parents
	Employer	Bank Loan	Scholarship

### SECTION 3: REFERENCES

Please list below the contact details for an individual who knows you in a professional capacity, who would be willing and able to act as referee in support of your application to study.

<b>Name of Referee</b>		<b>Job Title</b>	
<b>Address</b>		<b>Tel. Number</b>	
		<b>Email Address</b>	
		<b>Relationship to you</b>	



## **SECTION 5: PERSONAL STATEMENT**

The personal statement is your chance to describe the ambitions, skills and experiences that will make you the right student for your chosen course. You should try to include the qualities, skills and experience you've gained from study and/or work experience and demonstrate how these would transfer to study at the London School of Commerce.

## SECTION 6: ADDITIONAL INFORMATION

This information will not be reviewed as part of the academic decision making process, but will be shared with relevant parties in order to determine whether additional support is required and/or whether an assessment of suitability for study should be made.

<b>Disability</b> <b>(Please select a statement that best describes you)</b>	No disability You have a social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder You are blind or have a serious visual impairment uncorrected by glasses You are deaf or have a serious hearing impairment You have a long standing illness or health condition such as cancer/HIV/chronic heart disease or epilepsy You have a mental condition, such as depression, schizophrenia or anxiety disorder You have a specific learning difficulty such as dyslexia, dyspraxia or AD(H)D You have physical impairment or mobility issues, such as difficulty using your arms or using a wheelchair or crutches You have a disability, impairment or medical condition that is not listed above You have two or more impairments and/or disabling medical conditions
<b>Do you have any 'relevant' Criminal Convictions?</b>	Yes      No 'Relevant' criminal convictions are only those convictions for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal these.

## SECTION 7: DECLARATION

By signing and submitting this application you confirm that the information given on this form is true, complete and accurate and no information or other material information has been omitted. You accept that if this is not the case, London School of Commerce, the University of Suffolk or UCAS shall have the right to cancel your application and you shall have no claim against any higher education institution or college or UCAS in relation thereto. You give your consent to the processing of your data by the London School of Commerce, the University of Suffolk and UCAS. You also accept that having completed this form you do not have the right to further choices within the UCAS scheme and will not approach any other university or college in the UCAS scheme.

You acknowledge that further information may be requested by the London School of Commerce and/or the University of Suffolk in order to process your application.

You have the right to cancel this application. If you decide not to take up your place at the London School of Commerce you must do this by informing the university or college as soon as possible.

<b>Signature</b>		<b>Date</b>	
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**Upon completion please send this form to [admissions.uos@lsclondon.co.uk](mailto:admissions.uos@lsclondon.co.uk) as soon as possible, or return to London School of Commerce**